

Minutes

Yahtahey Water and Sanitation District Board Meeting

**Regular Meeting held 04/21/26 at 6pm
Held at Hilton Garden Inn in Gallup
1530 W. Maloney Ave.
Gallup NM 87301**

1. Call Meeting to Order:

2. Roll Call:

- Board President David Descheenie - Present
- Board Vice President Sharon Torres – Present
- Board of Director Lew Harrison - Present

3. Approval of Agenda:

David motioned to approve the agenda. Sharon seconded. Motion passed unanimously.

4. Approval of Minutes:

David motioned to approve last meeting's minutes. Sharon seconded. Motion passed unanimously.

5. Financial Reports: Anna M Bond

Net Income Summary

Income- \$17,642.00

Expenses - \$-11,205.62

Net Income- \$6,436.38

- In February \$15,672.68 was billed out. 412,982 gallons of water were used.
- In March \$18,244.06 was collected and \$2,571.38 was collected from accounts receivable
- Anna reported that money that was used to cover the Sauder Miller bill needs to be moved back into the Money Market account as the grant money is in. David motioned to move the money back into the Money Market account. Sharon seconded. Motion passed unanimously.
- Anna reported that the budget is short on several sections, and over budget on revenue. The budget was short on insurance. Accounting was also short due to the fact that the JPA was originally paying for accounting. This decision was reversed and the cost for accounting was reverted back to the District. The maintenance agreement between YWSD and GWSD was not accounted for in budget. Repairs and Maintenance and Utilities are also short. David motioned to approve transfer to do line-item adjustments to for the budget for DFA. Sharon seconded. Motion passed unanimously.
- Third Quarter Report- David motioned to approve FY 2025-2026 Third Quarter Financial Report Fiscal Year Ending June 30, 2026 Resolution #04212026-1. Sharon seconded. Motion passed unanimously.

- Exit Conference for Audit 7/2024-6/2025- Auditor reviewed the report summary with the board.

6. Monthly Report by Water Operator: L&T Services, Teresa Stevens

Teresa reported that samples are good. There was a leak at the connection to the City of Gallup. This is a slow leak but will become an issue. Teresa tapped the leak up, but she was unsure about who was responsible for the meter. In most cases the owner of the water is responsible for the leak, this would be the City of Gallup. David stated that he would contact the City to find out the owner. Teresa sent the quote for the generator with the CES contractor.

7. Comments by TA NWNMCOG/NWNMUA: Angelina Grey/ Jason Sanchez

- TAP- SB1 last public meeting 4/18/26, will continue with work sessions. JPA Board meeting went over items that needed approval. GWSD and YWSD passed and signed a resolution to move forward with the merger process. The Bylaws and Articles of Incorporation were also approved and signed. Angelina needs to update service area maps to be approved by the RCAC. She will then file with the secretary of state. Once the certificate is in hand the Utility Authority will be recognized as an SB1 entity. The merger plan will then be used to move forward. The boards will be asked to provide records. Angelina has requested an intern to help digitize the files. The timeframe for the Authority up and running is about a year.
- YWSD is receiving support from NMFA to help for accounting.
- YWSD has two Capital Outlays. The past legislative session YWSD requested \$450,000 for the project design phase, however only \$100,000 was given. Bond questionnaires were submitted. Projecting September or October to receive that money.
- Angelina submitted a DFA Capacity Development Application. She is waiting to hear back on that application.
- Angelina submitted an NMD Rural Infrastructure Program Fund Application. David is main contact for the application. Once he hears from them, he will let Angelina know.
- Angelina submitted an application for the Clean Water State Revolving Funding as a way to update the state on YWSD's needs for funding support.

8. New Business:

A. YWSD contract with Azteca Government Solutions for procurement services.

The board reviewed the contract. David informed the board that Jason recommended the board go with option 4 to contract as needed. Angelina asked if the Utility Authority is able to contract with Cano and both WSD boards be able to use him under that contract. Angelina will get in contact with Eric Gartner to confirm ability. David will contact Cano to ask if contract with Utility Authority. David motioned to table the contract until questions are answered. Sharon seconded. Motion passed unanimously.

B. Yahtahey WWTP Funding - Congressionally Directed Spending

Federal monies that requires 50% match that takes two years to receive funding. The deadline for this has passed. David motioned to remove from agenda, Sharon seconded. Motion passed unanimously.

C. Recap of Special Meeting

David recapped the meeting. Angelina realized that the deadline to spend the money is actually next year not this year.

D. YWSD Annual Clean Up

The date for the clean up was changed to March 2nd 2026. Will post to find volunteers to clean the community and take trash collected to the fire station for disposal.

E. Policies and Procedures

David motioned to table to allow board members time to review policies and procedures. Sharon seconded. Motion passed unanimously.

9. Old Business:

A. Update on Feeder Tank Property

The Gallup Title collected all information for Yahtahey unfortunately there is no information on property. Lew contacted the Navajo Nation and is still waiting for a response. OnX Hunt lists Navajo Nation Off Reservation Trust as owner of the property.

B. Lagoon Project Design Phase Update

YWSD is currently looking for money to continue with the project. Sauder Miller was asked to reduce the price. The District could request to remove extras from the project and only have the essentials. Angelina suggested YWSD contact the County to ask for funds from the EGRT. This would be completed by drafting a letter to the county, requesting to be on the agenda at the next meeting, and presenting to the commissioners requesting assistance to complete this project.

10. Public Comments:

Customer wanted information on getting trash picked up instead of having to transport trash herself. Does the merge to SB1 bring the ability to get trash services. The board will look into the possibility of and requirements of offering trash services to YWSD customers.

11. Adjournment: David motioned to adjourn the meeting at 7:31pm. Sharon seconded. Motion passed unanimously.